

- **FRS Radio Orientation Checklist**

Name: _____

Date: _____

Item	Key points	Complete
FRS Written Guideline	Review location and details of Guideline; Also note user manual	
Intended uses	For out-of-sight communications; not a substitute for hand signals,	
Operation and controls	Review or all buttons and functions	
Default Channels	Use Channel 14, Sub 10 (14-10) for most communications. Switch channels on all users if interference is noted or other parties are on same channel	
Call button / Emergency page	Use of Call button to alert other parties to a high priority call or emergency (i.e. "back-up"); if there is no response from the sender, treat as a whistle blast and respond immediately to last known location.	
Lock Function	To protect from accidental changes in channel etc.	
Guidelines for communication	As per FRS Guidelines: <ul style="list-style-type: none"> - Hold mic away from mouth - Speak normal volume, slowly and clearly - "Elmo, This is Big Bird." - Wait for the beep - "Go Ahead for Big Bird" or "This is Bird" (Beep) - Proceed with message - Professional language - Think of eavesdroppers - No personal information/names 	
Charging / Storage	Turn off after use and place in charger(s) - locations	
Accidental Submersion	<ul style="list-style-type: none"> - Turn off - Remove battery - Dry out excess - Rinse out salt water - Dry excess - Dry with hair drier: careful not to overheat - Report to Supervisor and log 	

Completed:

Trainer: _____ **Employee:** _____